

Position Desired _____ Date of Application _____

Employment Application

Westside

Westside Baptist Church & Academy

3883 Lakes of Bridgewater Dr.

Katy, TX 77449

Office: (281) 492-3448 Fax : (281) 492-3448

www.mywestside.org



GENERAL INFORMATION

Name: _____ SSN: _____ - _____ - _____
(Last) (First) (Middle)

Street Address: _____ City: _____ State: _____ Zip: _____

Male _____ Female _____ Race (Optional): _____ Telephone: () _____

E-Mail: _____

Place of Birth: _____ Date of Birth _____
(City) (State) (Month / Day)

Church Affiliation: _____

Grade or Subject you prefer to teach: _____
(1st Choice)

(2nd Choice)

Are you a certified teacher: Yes _____ No _____
(State of Certification)

CERTIFICATION INFORMATION

State of Certification	Certificate Type	Certificate Number	Area (s) of Certification

RECORD OF TEACHING EXPERIENCE

SCHOOL DISTRICT	SCHOOL	GRADE(S) TAUGHT	# YEAR(S) TAUGHT	Salary Start	Salary Final

TOTAL YEARS TAUGHT _____

COLLEGES OR UNIVERSISITES ATTENDED

COLLEGE OR UNIVERSITY	YEARS ATTENDED	DEGREE EARNED

WORK EXPERIENCE OTHER THAN TEACHING

EMPLOYER	OCCUPATION	LOCATION/CITY	DATES EMPLOYED

CO-CURRICULAR ACTIVITY EXPERIENCE (or interest)

ACTIVITY / SPORT	DESCRIPTION OF YOUR INVOLVEMENT	# YEARS INVOLVED

PROFESSIONAL REFERENCES

NAME	WORK TELEPHONE	HOME TELEPHONE	RELATIONSHIP
1. _____			
2. _____			
3. _____			

1. Do you have personal assurance that you are a born-again believer? ☐ Yes ☐ No

(Briefly share your testimony)

2. Do you regularly spend time in God's Word and in prayer? ☐ Yes ☐ No

3. What is your position on Christian Music (in the church/and personal listening habits)?

4. How would you describe your understanding of theology? (Arminian, Calvinistic, other)

5. Are you a Baptist by conviction? _____ Please give a brief explanation as to what this means to you.

6. Have you personally led a person to Christ? ☐ Yes ☐ No

7. Do you actively look to share the Gospel with others? ☐ Yes ☐ No

8. Give your views on personal witnessing and soulwinning:

9. Give your position on Christian Education (Homeschooling & Christian Schools):

10. Give your position the KJV issue:

STATEMENT OF INTENT

Briefly describe why you are seeking employment at Westside Baptist Academy. **This statement must be made in your own handwriting.**

APPLICANT’S CERTIFICATION

Westside Baptist Academy was founded on *Christian principles* and is operated by Christian staff members. I understand that if hired, I will be expected to exemplify Jesus Christ in all that I do and say. I agree to support and follow **all policies** of the board and administration, and I understand that failure to do so will result in disciplinary action. Furthermore, I understand that all employees new to the WBA system are hired on **probation** for a period of one calendar year and must submit to a **Criminal Background Check** before employment is finalized. By my signature hereon, I certify that I understand these policies and that all information provided on this application is true and correct to the best of my knowledge. I further understand that willful misrepresentation of any information provided hereon is cause for immediate dismissal. Upon signing this application, I agree to serving a minimum of (2) two years.

Applicant’s Signature _____ Date _____

PERSONAL LIFE

1. Do you have any special health problems? Do you have any special medications or limitations?

2. What are your hobbies?

3. Do you have any debt?_____ If it is a significant amount, please explain.

4. Are you willing to do things outside of your “job description?”

5. Other comments (anything that you think would help us to know you better).

ATTACHMENT AND TRANSMITTAL INSTRUCTIONS

Please return this completed application to the **School Office** accompanied by the following attachments:

_____ A **transcript** from each institution attended

_____ A copy of **your Social Security Card** and
Driver’s License

_____ A copy of your **teaching certificate(s)**

_____ A recent **picture** for identification

_____ Other _____

Westside Baptist Academy does not discriminate on the basis of race, color, national or ethnic origin regarding its policies, scholarship programs, educational offerings, athletic programs, or other school-sponsored activities.



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CONSENT TO PERFORM CRIMINAL HISTORY BACKGROUND CHECK IN COMPLIANCE WITH THE FCRA (FAIR CREDIT REPORTING ACT)

Date: _____

Last Name First Name Middle Initial

Maiden and / or Other Last Names Used

City County State

Date of Birth Social Security Number Sex / Race

I, _____, am an applicant for employment with application with _____ and have been advised that as a part of the application process, the employer conducts a criminal history background check. I do hereby consent to the employer use of any information provided during the application process in performing the criminal history check. The employer has informed me that I have the right to review and challenge any negative information that would adversely impact a decision to offer employment. In addition, I have been informed that I will have a reasonable opportunity to clear up any mistaken information reported within a reasonable time frame established within the sole discretion of the employer.

Under the Fair Credit Reporting Act, I have been advised that upon request I will be provided the name, address and telephone number of the reporting agency as well as the nature, substance and source of all information.

The following are my responses to questions about my criminal record history (if any) with descriptions to any question with a YES answer:

1. Have you ever been convicted or plead guilty before a court of any federal, state, or municipal criminal offense?
(Excluding minor traffic violations) ☐ YES ☐ NO

If YES, please provide an explanation below:

2. Have you ever received deferred adjudication or similar disposition for any federal, state, or municipal criminal offense?
☐ YES ☐ NO

If YES, please provide an explanation below:

3. Have you ever received probation or community supervision for any federal, state, or municipal criminal offense?
☐ YES ☐ NO

If YES, please provide an explanation below:

4. Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States?
☐ YES ☐ NO

If YES, please provide an explanation below:

5. As of the date of the authorization, do you have any pending criminal charges against you?
☐ YES ☐ NO

If YES, please provide an explanation below:

THIS SECTION IS TO BE USED TO LIST ALL COUNTIES AND STATES OF RESIDENCE SINCE AGE 18 OR HIGH SCHOOL GRADUATION. YOU MUST BE SPECIFIC ABOUT DATES OF RESIDENCE.

CITY / TOWN	COUNTY	STATE	Dates From To

Have you ever been fingerprinted? _____ **If so, where and why?** _____

Are you willing to be fingerprinted as a prerequisite to being hired at WBA? _____

I hereby certify that all information provided in this authorization is true, correct and complete. I understand that If any information proves to be incorrect that grounds for the cancelling of any and all offers of employment will exist and may be used at the discretion of the employer.

Signed this _____ day of _____, 20_____

Applicant (Print Name)

Applicant Signature
