

For Office Use Only
Position Desired _____

Application Reviewed by: _____
Date of Application _____

APPLICATION FOR EMPLOYMENT



3883 Lakes of Bridgewater Dr.
Katy, TX 77449
Office: (281) 492 - 3448 Fax: Same as Office
www.mywestside.org

PERSONAL DATA

Name: _____ SSN: _____ - _____ - _____
(Last) (First) (Middle)

Street Address: _____ City: _____ State: _____ Zip: _____

Male ___ Female ___ Race (Optional): _____ Telephone: () _____ - _____

E-Mail: _____

Place of Birth: _____ Date of Birth _____
(City) (State)

Church Affiliation: _____

Grade / Subject you prefer to teach: _____
(1st Choice)

(2nd Choice)

Are you a certified teacher: Yes _____ No _____ (If "Yes" please fill in information below)

CERTIFICATION INFORMATION

State of Certification	Certification Type	Certificate Number	Area(s) of Certification

RECORD OF TEACHING EXPERIENCE

School District	School Name	Grade(s) Taught	Number of Years Taught

Total number of years taught _____

COLLEGES OR UNIVERSISITES ATTENDED

College or University	Years Attended	Degree Earned

WORK EXPERIENCE OTHER THAN TEACHING

Employer	Occupation	Location/City	Dates Employed

CO-CURRICULAR ACTIVITY EXPERIENCE (or interest)

Activity/Sports	Description of Your Involvement	Number of Years Involved

PROFESSIONAL REFERENCES

Name	Work Telephone	Home Telephone	Relationship

STATEMENT OF INTENT

Briefly describe why you are seeking employment at Westside Baptist Academy. **This statement must be made in your own handwriting.**

APPLICANT'S CERTIFICATION

Westside Baptist Academy was founded on *Christian principles* and is operated by Christian staff members. I understand that if hired, I will be expected to exemplify Jesus Christ in all that I do and say. I agree to support and follow **all policies** of the board and administration, and I understand that failure to do so will result in disciplinary action. Furthermore, I understand that all employees new to the WBA system are hired on **probation** for a period of one calendar year and must submit to a **Criminal Background Check** before employment is finalized. By my signature hereon, I certify that I understand these policies and that all information provided on this application is true and correct to the best of my knowledge. I further understand that willful misrepresentation of any information provided hereon is cause for immediate dismissal.

Applicant's Signature _____ Date _____

ATTACHMENT AND TRANSMITTAL INSTRUCTIONS

Please return this completed application to the **Superintendent's Office** accompanied by the following attachments:

_____ A **transcript** from each institution attended

_____ A copy of your **Social Security Card** and **Driver's License**

_____ A copy of your **teaching certificate(s)**

_____ A recent **picture** for identification

Westside Baptist Academy does not discriminate on the basis of race, color, national or ethnic origin regarding its policies, scholarship programs, educational offerings, athletic programs, or other school-sponsored activities.



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**CONSENT TO PERFORM CRIMINAL HISTORY BACKGROUND CHECK
IN COMPLIANCE WITH THE FCRA
(FAIR CREDIT REPORTING ACT)**

Date: _____

_____	_____	_____
Last Name	First Name	Middle Initial

Maiden and / or Other Last Names Used		
_____	_____	_____
City	County	State
_____	_____	_____ / _____
Date of Birth	Social Security Number	Sex / Race

I, _____, am an applicant for employment with application with _____ and have been advised that as a part of the application process, the employer conducts a criminal history background check. I do hereby consent to the employer use of any information provided during the application process in performing the criminal history check. The employer has informed me that I have the right to review and challenge any negative information that would adversely impact a decision to offer employment. In addition, I have been informed that I will have a reasonable opportunity to clear up any mistaken information reported within a reasonable time frame established within the sole discretion of the employer.

Under the Fair Credit Reporting Act, I have been advised that upon request I will be provided the name, address and telephone number of the reporting agency as well as the nature, substance and source of all information.

The following are my responses to questions about my criminal record history (if any) with descriptions to any question with a YES answer:

1. Have you ever been convicted or plead guilty before a court of any federal, state, or municipal criminal offense?
(Excluding minor traffic violations) YES NO

If YES, please provide an explanation below:

2. Have you ever received deferred adjudication or similar disposition for any federal, state, or municipal criminal offense?
YES NO

If YES, please provide an explanation below:

3. Have you ever received probation or community supervision for any federal, state, or municipal criminal offense?
YES NO

If YES, please provide an explanation below:

4. Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States?
YES NO

If YES, please provide an explanation below:

5. As of the date of the authorization, do you have any pending criminal charges against you?
YES NO

If YES, please provide an explanation below:

THIS SECTION IS TO BE USED TO LIST ALL COUNTIES AND STATES OF RESIDENCE SINCE AGE 18 OR HIGH SCHOOL GRADUATION. YOU MUST BE SPECIFIC ABOUT DATES OF RESIDENCE.

CITY / TOWN	COUNTY	STATE	Dates From To
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

I hereby certify that all information provided in this authorization is true, correct and complete. I understand that if any information proves to be incorrect that grounds for the cancelling of any and all offers of employment will exist and may be used at the discretion of the employer.

Signed this _____ day of _____, 20_____

Applicant (Print Name)

Applicant Signature

Your Personal Salvation and Dedication Testimony:

Doctrinal Position:

1. Are you a Baptist by conviction? _____ Please give a brief explanation as to what that means to you.

2. What is your stand on Christian music (in the church / and personal listening habits)?

3. Would you consider yourself a Calvinist? _____ If yes, please explain why.

4. Give your views on soul winning.

5. Give your position on Christian Education (Homeschooling & Christian Schools)

6. Give your position on the KJV issue that is so prevalent today.

PERSONAL LIFE

1. Do you have any special health problems? Do you have any special medications or limitations?

2. Are you an active soulwinner?

3. What are your hobbies?

4. Do you have any debt? _____ If it is a significant amount, please explain.

5. Are you willing to do things outside of your "job description?"

6. Other comments (anything that you think would help us to know you better).
